The Annual Quality Assurance Report (AQAR) of the IQAC
2013-2014

Part – A

1. Details of the Institution

1.1 Name of the Institution

> ADARSH EDUCATION SOCIETY'S ARTS, COMMERCE SCIENCE COLLEGE

1.2 Address Line 1

> NEAR POWER HOUSE

Address Line 2

> AKOLA ROAD

City/Town

> HINGOLI.

State

> MAHARASHTRA

Pin Code

> 431 513

Institution e-mail address

> adarshcollege208@gmail.com

Contact Nos.

> 02456 221749, 221822

Name of the Head of the Institution:

> DR. BAPURAO NAMDEVRAO BARVE

Tel. No. with STD Code:

> 02456 221749, 221822

Mobile:

> 08180986418

Name of the IQAC Co-ordinator:

DR. SANJIVKUMAR VITTHALRAO NARWADE

Mobile:

09422877573

IQAC e-mail address:

aesnaac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.adarshcollegehingoli.com

Web-link of the AQAR:

www.adarshcollegehingoli.com/admin/linkdonload/06-05-2015-AQAR 2013-14 FINAL.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82.85	2003	2008
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

15-01-2003

1.8 AQAR for the year *(for example 2010-11)*

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR 2012-13 _____ _____ (06/05/2015)
   ii. AQAR 2011-12 _____ _____ (23/05/2012)
  iii. AQAR 2010-11_____ _____ (31/08/2012)
  iv. AQAR 2009-10_____ _____ (31/08/2012)
   v. AQAR 2008-09_____ _____ (31/08/2012)

1.10 Institutional Status

University   State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [✓] No [ ]

Constituent College   Yes [ ] No [✓]

Autonomous college of UGC Yes [ ] No [✓]

Regulatory Agency approved Institution Yes [ ] No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [✓] Men [ ] Women [ ]

                   Urban [ ] Rural [✓] Tribal [ ]

Financial Status Grant-in-aid [✓] UGC 2(f) [✓] UGC 12B [✓]

        Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓] Science [✓] Commerce [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify)

B.C.A. ;B.C.S.

1.12 Name of the Affiliating University *(for the Colleges)*

> SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED (MS).

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

> N.A.

Autonomy by State/Central Govt. / University

University with Potential for Excellence	N.A.	UGC-CPE	N.A.
DST Star Scheme	N. A.	UGC-CE	N. A.
UGC-Special Assistance Programme	N. A.	DST-FIST	N. A.
UGC-Innovative PG programmes	N. A.	Any other (*Specify*)	N. A.
UGC-COP Programmes	✓		

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   08

2.3 No. of students   02

2.4 No. of Management representatives   02

2.5 No. of Alumni   00

2. 6 No. of any other stakeholder and

Community representatives   01

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts | 03

2.9 Total No. of members | 26

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 04   Faculty | 04

Non-Teaching Staff Students | 04   Alumni | 04   Others | 04

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount | N. A.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 00 | International | 00 | National | 00 | State | 00 | Institution Level | 00

(ii) Themes | **N. A.**

2.14 Significant Activities and contributions made by IQAC

Designing and implementation of Academic calendar, various academic committee, internal exam schedule, annual teaching plan, cultural activities like Annual Gathering, Career guidance and competitive exam cell, research assignment committee. As a result of these, quality enhancing, teaching – learning, research and social extension was achieved.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To propose NAAC oriented annual planning of academic year 2013-14. • To prepare and submit AQAR 2012-13 & 2013-14. • To reform IQAR writing committee. • To fulfill NAAC peer team recommendations like computer facility to staff, tutorial system for students, library computerization. • To implement eco-friendly initiatives. • To implement discipline friendly measures. • To adopt innovative methods of teaching learning process. • To propose for implementation of Daily Teaching Diary to ensure effective teaching learning process. • To extend ladies common room facility and cabin for various departments.	• Successful implementation of annual planning of academic year 2013-14 chalked out by IQAC. • Complete AQAR 2012-13 was prepared and AQAR 2013-14 is in progress. • A new AQAR writing committee was constituted and provided with the responsibility of preparing AQAR for academic year 2013-14. • Major recommendations like computer facility to staff, computerization of library are partially fulfilled. The implementation of tutorial system was fully achieved. • Eco-friendly initiatives like tree plantation, writing of slogans in campus to raise the awareness about environment amongst students were undertaken. • Dress code and regular observance of Identity card were administered as discipline friendly measures. • To ensure effective teaching learning, innovative methods of teaching learning like seminar, group discussion, interactive teaching learning, employment of modern technology like LCD projector and Laptops were adopted. • Implementation of Daily Teaching Diary. • Rising requirements of ladies common room facility and departmental cabins for Commerce, Pub. Adm., Sociology, English, Marathi, History were met.

* Attach the Academic Calendar of the year as **Annexure - I.**

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

     Management ☐   Syndicate ☐   Any other body ✓

Provide the details of the action taken

> The IQAR is placed before the college level NAAC steering committee through the Principal. Discussion, corrections and suggestions are invited, appreciated and necessary changes are effected accordingly thereby ensuring complete and comprehensive AQAR. As a result of this, submission of complete AQAR 2013-14 to NAAC, Bangalore is achieved.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	0	0	0
PG	04	0	0	0
UG	05	0	0	0
PG Diploma	01	0	0	0
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	13	0	0	0

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core**/Elective option ✓ /** Open options

  Elective option

  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	00
Annual	01

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [✓]   Students [✓]
  (On all aspects)

  Mode of feedback   :   Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

***Please provide an analysis of the feedback in the* Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our college, being affiliated to S.R.T.M. Univertsity, Nanded, do not enjoy any right revise or update the regulation or syllabi. Normally, the changes in the syllabi are carried out in progressive steps by the University. In the first step, the first year syllabus is changed. As a consequence, in the subsequent years, the syllabi of the second and third year are modified. The Board of Studies (BOS) in different subjects of the university, frames and designs the syllabus. Our faculty members have contributing the process considerably. Some of faculty are BOS Chairman and Member.

From this academic year B.Sc. III students allotted the project work as a part of their curriculum by the University. A grade of project is given at this lavel in their degree marklist. This major reform is undertaken by University and College. For B.A., B.Com. B.Sc. First year curriculum slight update and modification was undertaken by University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	21	13	00	00

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	08	00	00	00	00	00	00	00	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

00		00		30

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	26	07
Presented papers	04	18	07
Resource Persons	00	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To improve teaching and learning process in the institute, following innovative processes are adopted;

- Encouragement for maximum use of ICT in the classroom by the faculty.
- Arrangement of guest lectures by the eminent scholars.
- Preference is given to the student's participation - seeking teaching methods like seminars, interactive teaching, educational tours, excursions, field visits, industrial visits etc.
- Faculties from science disciplines are promoted to prepare audio-visual, ICT - enabled learning/teaching modules.
- Encouraging participative strategies like poster and chart presentation in research festivals and 'Avishkar'.
- Smooth running of departmental library as well as night library.
- Broadband internet facilities provided to some departments.

2.7 Total No. of actual teaching days during this academic year

207

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	02	07

2.10 Average percentage of attendance of students

More than 75.00 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III	49	04	19	06	---	59.18
B.Com.III	76	18	30	05	---	69.74
B.Sc.III	69	29	12	00	---	59.42

BCA III	15	00	05	07	---	80.00
BCS III	17	05	00	00	---	29.41
M.A .II (Pol. Sci.)	18	01	13	02	---	88.89
M.A .II (Hindi)	06	00	03	01	---	66.67
M.Com. II	53	03	25	03	---	58.49
M.Sc. II (Comp.Sci.)	24	00	10	00	---	41.67
D.B.M.	---	---	---	---	---	---

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching – Learning:

The IQAC plays very crucial role in promoting quality performance by the institution. It contributes considerably and substantially in smooth and effective conduct of teaching, learning, and evaluation by underlining the importance of maximum and active participation of the students, optimal utilization of ICT in the delivery of teaching and learning with planning and successful implementation through formulation of academic calendar, teaching plans, feedback etc.

Monitoring:

The teaching learning process is monitored by the Principal and the IQAC through the feedback mechanism at the end of each academic year.

Evaluation:

To ensure the effective teaching – learning process, regular classroom attendance and teaching plans are assessed. Principal arranges timely meeting with the HODs of the respective departments where the progress and covering of the syllabus is discussed and necessary changes and suggestions are provided for changing quality teaching learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	00
Orientation programmes	05
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00

Summer / Winter schools, Workshops, etc.	15
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	06	00	08
Technical Staff	32	02	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC plays a key role in sensitizing and promoting the research culture and attitude in our academia. It underlines the increasing importance of quality research in higher education. It also promotes the student's and faculty's active participation in various research activities/events like seminars, workshops, symposia, conferences, Avishkar etc. It is also helpful in encouraging the faculty to undertake research (MRPs) funded by various agencies like the UGC, DBT, CSIR etc. Faculties are also encouraged to go for doctoral research in their respective subjects. Special committee for promoting research culture is established under the name of 'Research Project Proposal Committee'. This committee guides faculty on how to prepare and submit MRPs. The IQAC also motivate faculty to attend and organize various national and state level research festivals like seminars, workshops, symposia, conferences etc.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	05	00	01
Outlay in Rs. Lakhs	---	4.35	---	3.532

3.4   Details on research publications

	International	National	Others
Peer Review Journals	12	00	00
Non-Peer Review Journals	09	03	00
e-Journals	00	00	00
Conference proceedings	03	16	05

3.5 Details on Impact factor of publications:

Range ☐   Average ☑   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects *(other than compulsory by the University)*	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published   i) With ISBN No.   04   Chapters in Edited Books   08

ii) Without ISBN No.   00

3.8 No. of University Departments receiving funds from

UGC-SAP ☐ --   CAS ☐ --   DST-FIST ☐ --

DPE ☐ --   DBT Scheme/funds ☐ --

3.9 For colleges   Autonomy ☐ --   CPE ☐ --   DBT Star Scheme ☐ --

INSPIRE ☐ --   CE ☐ --   Any Other (specify) ☐ --

3.10 Revenue generated through consultancy

| 00 |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies	--	UGC	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 04 |

3.13 No. of collaborations   International | -- | National | 01 | Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | 00 | From Management of University/College | 00 |

Total | 00 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	01	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 09 |
and students registered under them | 25 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 02 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 00 | SRF | 00 | Project Fellows | 00 | Any other | 00 |

3.21 No. of students Participated in NSS events:

| University level | 01 | State level | 07 |
| National level | 00 | International level | 00 |

3.22 No. of students participated in NCC events:

| University level | 00 | State level | 00 |
| National level | 00 | International level | 00 |

3.23 No. of Awards won in NSS:

| University level | 00 | State level | 00 |
| National level | 00 | International level | 00 |

3.24 No. of Awards won in NCC:

| University level | 00 | State level | 00 |
| National level | 00 | International level | 00 |

3.25 No. of Extension activities organized

| University forum | 00 | College forum | 00 | |
| NCC | 03 | NSS | 04 | Any other | 00 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Observation of various national festivals like birth and death anniversaries of great social reformers and freedom fighters.
- Conducting Blood donation camp.
- Tree plantation.
- Running of Poor Boy's Hostel with the monetary contribution of teaching faculty.
- Organizing mass awareness social initiatives like 'Cycle Rallies', 'Janjagaran Dindi' and various competitions raising the citizen's awareness on the issues like 'Vote to Right', 'Say No to AIDS', 'Save the Girl Child' etc.
- Organizing NSS camp in remote village of the district thereby seeking the all round development of the villagers through medical, instructional, educational, social awareness programmes.
- Organizing "Annual Gathering" to provide platform for students creativity.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	43 Acre	00	--	43 Acre
Class rooms	23	00	--	23
Laboratories	08	00	--	08
Seminar Halls	--	--	--	--
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	00	01 (2.73 Lack)	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)	6.77 Lack	3.13 Lack	UGC	9.90 Lack
Others Laboratory expenses Purchase of computer equipment Purchase of Furniture (Classroom, Compound wall, Solar system etc.)	92442 152750 775025		UGC UGC College Fund	

4.2 Computerization of administration and library

Realizing the importance of computers and internet, the institute is serious about computerization of administration and library. As a part of this move, following initiatives are undertaken;

- Administrative office is fully computerized with broadband internet connectivity.
- Softwares installed like the SOUL in library and Matlab in Mathematics department.
- Library is fully automated with computer database facility.
- Library is connected with UGC – Inflibnet facility thereby giving access to various e-journals and e-books.
- The process of library automation is in progress.
- The institution avails limited access of Wi-fi and LAN.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2449	443840	1435	393592	3884	837432
Reference Books	292	144757	65	60466	357	205223
e-Books	75000	5000	00	00	75000	5000
Journals	45	27032	05	9745	50	36777
e-Journals	3000	5000	00	00	3000	5000
Digital Database	--	--	--	--	--	--
CD & Video	183	--	--	--	183	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	118	01	12	01	01	21	95	02
Added	00	01	00	00	00	00	00	00
Total	118	01	12	01	01	21	95	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
- Almost all departments have computer facility with internet access for faculty as well as students.
- The department of computer science undertakes special training for computer handling for teaching and non-teaching faculty.
- The faculty members utilize internet facility for their research activities. The students prepare their projects and seminar PPTs using the internet.
- Students are trained in the use of basic computer knowledge with certificate course as CCIT under 'Yuvajagar Abhiyan'.

4.6 Amount spent on maintenance in lakhs :

i) ICT   1.46

ii) Campus Infrastructure and facilities | 1.50

iii) Equipments | 0.56

iv) Others | 11.92

Total : | 15.44

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

-Fees Instalments

-Skill Development Programme

-College Magazine 'Adarsh'

-Education Tours

-Remedial Classes

-CE and CG Cell

-Grievance Red resells Cell

-Parking shed for students & staff.

-Tutorials and assignments.

-Anti ragging squad.

5.2 Efforts made by the institution for tracking the progression

-Result analysis
-Research Papers Writing by Students
-Blood Donation
-Visits of NSS Students
-Tree Plantation
-Transparent Admission Process
-Highlighting Achievements of Students in Media Briefings
-Tutorials and Assignments
-Arrange industrial visits and other educational tours.
-Arranging different competitions/ activities by various forums for personality development.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	
1324	217	25	M.Phil	DBM
			NIL	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
1006	64

Women

No	%
561	36

Last Year (2012-2013)						This Year (2013-2014)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
528	290	87	402	00	1307	587	353	107	519	00	1567

Demand ratio   =   **1:1**   Dropout % = **36.88 % (UG), 33.54 % (PG)**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET 01 SET/SLET 01 GATE Nil CAT Nil

IAS/IPS etc Nil State PSC Nil UPSC Nil Others NIl

5.6 Details of student counselling and career guidance

-Counselling during admission

No. of students benefitted   -----

5.7 Details of campus placement   Nil

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

-Save the Girl Child Programme

-Awareness for Female Foeticide

-One Essay writing competition on "Man – Women Equality: Fact and Fiction.- on 28-12-13

-Speech of PSI Komal Shinde on "College Girls Awareness regarding women related Laws- A Critique. On 31-12-2013

-Speech of Murlidhar Jaybhaye is organized on "Great Women from Indian History and Today's Woman" and "Personality Development and Responsible Behaviour by College Girls" on 20-12-2013.

-Organization of gender sensitization related competitions like essay, elocution and awareness in NSS/NCC camps.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 78 | National level | 00 | International level | 00

No. of students participated in cultural events

State/ University level | 197 | National level | 00 | International level | 00

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 30 | National level | 00 | International level | 00

Cultural: State/ University level | 08 | National level | 00 | International level | 00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	03	3170
Financial support from government	705	3722012
Financial support from other sources	26	60840
Number of students who received International/ National recognitions	01	31000

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil

5.12   No. of social initiatives undertaken by the students

  1. Blood Donation
  2. Aids Awareness Rally

3. Voters Awareness Rally
4. Health Camp
5. Disaster Management and Water Harvesting Poster Publication
6. Woman's Gathering

5.13 Major grievances of students (if any) redressed:

Number of Grievances Received	Redressed
13	13

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To foster and intensify the desire of knowledge among the students hailing from rural area and to achieve their sustainable multidimensional development.

Mission

1. The focus of college is on integrated and multidimensional development of students personality.

2. Propagation / inculcation of values enshrined in the constitution of Indian.

3. Excellence in education with social relevance, dissemination of knowledge keeping pace with time.

With the organization of curricular, co-curricular and extra curricular activity such as NSS, NCC caltural progeramme, education, debit Adarsh Varshikank celebration days. Celebrate Birthday Anniversary of Mahaenal lodes, historical lodes, social day brigs manse are traditional student's personality.

Traditions, good exam system, felicitation program of retired personality etc.

6.2 Does the Institution has a management Information System

No

Institutive have **Master's software** for office administration.

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3.   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

-   All syllabi incorporate high technical, practical and professional concept to keep the students competitive.
-   Teaching plans and methodologies.
-   Feedback from students.

6.3.2 Teaching and Learning

-   Participatory teaching through ICT facilities.
-   Vigilance on attendance and academic calendar.
-   Subject allocation as per specialization of teacher.
-   Well stocked library, seminars.

6.3.3 Examination and Evaluation

-   Appointment of special staff (CS / ACS and other supporting staff) to conduct university exam.
-   Mid term examination (Internal evaluations), Assignments, unit test.
-   Students project work subject wise evaluation (Internal assessment).
-   University conducted additional exam for backlog students.

6.3.4 Research and Development

-   Research committees are formed to discuss with research scholars.
-   Faculty is motivated to pursue minor / major research project.
-   Principal motivate faculty to attend and publish research papers in National / International level conference and journals.
-   Teachers are actively involved in research activity.

6.3.5 Library, ICT and physical infrastructure / instrumentation

-   Institution has an adulate number of books, computer labs, internet connectivity, scientific instruments, classrooms and play ground including, basketball court etc.
-   Students and teacher are facilitated with user ID and password to access e-journals.
-   SOUL software accession in process.

6.3.6 Human Resource Management

-   Periodic recruitment of teaching and non-teaching staff.
-   CAS promotions to teaching staff.
-   In-house and out-house training to teaching and non-teaching staff.

-       Temporary appointments of teaching and non-teaching staff according to need.

6.3.7 Faculty and Staff recruitment

-       Recruitment of staff according to state government , UGC and S.R.T.M.U. Nanded Rules

-       advertisement, call for interview, selection followed by appointment.

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

-       Admissions of students are conducted as per the norms of Government of Maharashtra & S.R.T.M. University, Nanded.
-       Admission are first come first basis.
-       Admission Advertisement published in local News paper highlighting features of college.
-       Reservations are strictly followed as per state government.
-       Admission committee guides student.

6.4 Welfare schemes for

Teaching	:-	Credit Co-operative Society
Non teaching	:-	Credit Co-operative Society, Concession in fees to the wards of employees.
Students	:-	- Prize distribution ceremony for meritorious students. - Poor boys hostel, Girls Hostel, TA/ DA facility for students attending sports and cultural events. - To participates in inter college competitions, students are aided fund.

6.5 Total corpus fund generated :   ....

6.6 Whether annual financial audit has been done :   **Yes** ✔   **No**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	Yes	A.G.Nagpur	Yes	O/s., Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   **No✔**   As per M.U. Act. Provision within std.

For PG Programmes   Yes   **No✔**   of 45 days for all programmes.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduction of MCQ pattern, MCQ + Theory pattern and Only Theory Pattern

- Restriction of additional supplements to main answer book.

- College examination committee established for smooth conduction examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni are warmly welcomed appealed to pay back to the society as per his wish.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

- Participation of teachers in orientation and refresher programmes.
- Sanctioned duty leave for participations in conference, workshop etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Various competitions are organized by college on environment awareness for students such as debate, essay writing, elocution, etc on the topics of eco-friendly culture.
- NSS, NCC, environment awareness programme.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- College runs UGC sponsored career oriented course's which have created positive impacts such as Banking COC Certificate Course, Diploma Course in Sericulture
- Bridge course run by Department of History for Degree level students
- Free internet service provided for the study of students at our Library.
- Knowledge extension lecture conducted by various Departments (Math's, Zoology, Botany etc.)
- Kumari Adarsh and Shree Adarsh award, Best student Award.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College regularly prepare Academic Calendar
- Every Department prepares Departmental Planning for the complete year which is in detail Divided in to monthly plan

7.3   Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. **Adasrh College Shikshak Sanchalit Garib va hotkaru Vidyarthi Vidyarthini Vastigrah**
2. **Night Library**

    *See the details in **Annexure - X**

7.4   Contribution to environmental awareness / protection

- Installation of Solar water heaters in Girls Hostel
- Rain water Harvesting
- Various NSS activities, Environmental Conservation Committee Activities for Environmental awareness of students and staff.

- Tree plantation
- Science Day Celebration
- Educational Tours
- Class rooms coated with white paint
- Saving electricity
- Fluorescent tube lights are gradually replaced by CFL's
- Instruments purchase on their power consumption ratings
- Soak pits
- Eradication of "Gajar Gawat (*Parthenium hysterophorus)*
- World Environment day is Celebrated

7.5   Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS
STRENTH

1) Campus of 43 acres including playground, Botanical garden, Boys and Girls Hostel and adequate infrastructure with well equipped laboratories, departments having research facilities.
2) Well establish library having 85554 books and 54 periodicals.
3) Good research culture / participation of faculties Research Activities.
4) Players represented our college in inter university tournament.

WEAKNESS

1) Less number of PG courses.
2) Lack of consultancy services.
3) Lack of placement services.
4) Lack of cultural environment and awareness of environmental conservation.

OPPORTUNITY

1) Scope in Major, Minor research project.
2) To provide placement services.
3) Opportunity start consultancy services such as tax consultancy, Dairy farm consultancy, Soil testing and water analysis consultancy.

THREATS

1) Number of students are interested to take admission in open university and distance education courses.
2) Declining strength of students from first year second year.
3) Educationally backward district.
4) Decreasing number of participating female players due to family social problems.

8. **Plans of institution for next year (2014-2015)**

1) To design and administer academic calendar, workload distribution, timetable and admission statutes, exam schedules etc.
2) To design and implementation of best practices to render teaching – learning process more effective and interactive such as use of LCD projector, Laptop, presenting model posters, wall papers, conducting group discussion and seminars is to be undertake.
3) To arrange a guest lecture of eminent scientists and workers to increase interest of subject in the students.
4) To ensure the compliance regarding MRPs and research activities to maintain research culture and skills amongst faculty as well as students. To motivate the faculty to submit research proposals and projects. To encourage the faculty to participate in organizing and attending National Conferences, Seminars, Workshops, Seminars etc.
5) To provide computer and internet facility to faculty and students for effective teaching learning process.
6) To think about how to increase social extension activities ensuring equal participation of students as well as faculty such as NSS, various awareness rallies, blood donation camps etc.
7) To introduce the tutorial system to identify the talents inherent amongst the students.
8) Introduction of focused research projects, assignments, educational visits to advanced centres of learning, expert lectures etc.
9) To construct a new multi-purpose open theatre and partial Pevar block flooringon the campus .
10) To undertake necessary eco-friendly initiatives to render the campus as a green campus such as tree plantation, construction of poly house and green house, botanical garden, etc. To create environment awareness among the students, teaching and non-teaching staff of college.
11) To arrange the Annual Gathering and encouraging the students to participate in cultural, literacy and sports activities.
12) To organize a university level workshop in the subject of history syllabus.
13) To formulate the competitive exam and career guidance cell in the college for the preparation of various competitive examinations.
14) To achieve fully computerization of Library and office.
15) To construct more classrooms to meet with emerging requirements of rising admissions.
16) To conduct analysis of feedback from students, alumni, parents, employees on various aspects like curriculum, library, office, campus facility, teachers etc. to determine institutional performance.
17) To conduct remedial classes for slow learners in subject like English and Bridge courses in few subjects.
18) To organize 'Parent Teachers meet', 'Alumni meet'.
19) To set up various subject specific student associations like Adarsh Board of Study in Social Science, Board of Study in Public Administration,& English Literary Club.
20) To promote the faculty to participate in various professional development activities like orientation, Refresher course, short term courses, summer and winter school etc.
21) To complete the Indoor Sports Complex as it is in progress.

22) To organize social activities like plantation, blood donation camps, environment awareness camps by students.
23) To publish yearly magazine of college 'Adarsh' by students and staff of college to ensure student's holistic and all-round development
24) To reform the IQAC -ACH.

Name   **DR. S V. NARWADE**   *Name*   **DR. B. N. BARVE**

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS   -   Career Advanced Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   -   Graduate Aptitude Test

NET   -   National Eligibility Test

PEI   -   Physical Education Institution

SAP   -   Special Assistance Programme

SF   -   Self Financing

SLET   -   State Level Eligibility Test

TEI   -   Teacher Education Institution

UPE   -   University with Potential Excellence

UPSC   -   Union Public Service Commission

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Adarsh Education Society's

ARTS, COMMERCE & SCIENCE COLLEGE, HINGOLI

ACADEMIC CALENDER - 2013 - 2014

(SENIOR COLLEGE)

- ❖ Meeting with Admission Committee Member **:- 10/06/2013.**
- ❖ Admissions **:- 11/06/2013 to 22/06/2013.**
- ❖ Commencement of First Term **:- 17/06/2013**
- ❖ Staff Meeting & Academic Work Distribution **:- 17/06/2013**
- ❖ Commencement of regular theory Classes **:- 24/06/2013**
- ❖ Meeting with IQRC mebber **:- III rd week of June - 13**
- ❖ MCQ Pattern Additional Uni. Exam :- **IV th week of June 2013**
- ❖ Result Analysis meeting (Summer Exam 2013) :- **IV th week of June 2013**
- ❖ Library Committee Meeting :- **IV th week of June 2013**
- ❖ Commencement of regular practical's :- **01/07/2013**
- ❖ Students Council Meeting :- **IV week of June 2013**
- ❖ Guest Lectures :- **In July 2013**
- ❖ Internal Evaluation Test-I **:- 01/08/2013 to 10/08/2013**
- ❖ Meeting with IQAC member **:- III rd week of sept. - 13**
- ❖ Alumni meeting :- **I st week of August 2013**
- ❖ Prize Distribution and Parents meeting **:- II nd Week of August 2013**
- ❖ Student's Seminar of IIyr & IIIyr of UG Classes **:- III rd week of August-2013**
- ❖ Student's Feedback regarding teachers **:- IV th week of August. 2013**
  & College (IIyr & IIIyr UG Classes)
- ❖ Programme on value inculcation **:- 05/09/2013**
  on Teachers day
- ❖ Internal Evaluation Test-II **:- 16/09/2013 to 25/09/2013**
- ❖ NSS day celebration **:- 24/09/2013**
- ❖ Feedback Analysis & Communication **:- I st Week of October-2013**
  of Analysis

- ❖ Conduction MCQ practice Examination **:- Ist Week of October 2013**
- ❖ University Examination **:- From 08/10/2013**
  (B.C.A, B.C.S. Theory-MCQ Pattern UGC)

Library committee meeting **:- IInd Week of October 2013**

- ❖ Winter Vacation **:- 21/10/2013 to 14/11/2013**
- ❖ Organization of Study Tours **:- During Winter Vacation.**
- ❖ University Examination (2011 Pattern) **:- From 12/11/2013.**
- ❖ Commencement of Second Term **:- 15/11/2013**
- ❖ Commencement of regular Theory **:- Immediately after University**
  classes & practicals **Exam**
- ❖ NSS Camp **:- In Ist Week of Dec.- 2013**
- ❖ Meeting with IQAC member **:- IIIrd Week of October 2013**
- ❖ Students Seminar of Iyr UG classes **:- IIIrd Week of Dec.-2013.**
- ❖ Guest Lectures **:- IVrd Week of Dec.-2013.**
- ❖ Result Analysis Meeting (Winter-2013) **:- Ist Week of Jan- 2014.**
- ❖ Library Committee Meeting **:- Ist Week of Jan- 2014.**
- ❖ Students feedback regarding teachers **:- Ist Week of Jan- 2014.**
  & College (Iyr UG Class)
- ❖ Cultural Activity by students of **:- IInd Week of Jan. 2014**
  Arts, Science & Commerce
- ❖ Internal Evaluation Test Ist. **:- IIIrd Week of Jan- 2014.**
- ❖ Teaching & Non-Teaching Staff Feedback **:- IIIrd Week of Jan- 2014.**
  regarding students & College.
- ❖ Feedback Analysis and Communication **:- IInd Week of Feb- 2014.**
  of Analysis
- ❖ Internal Evaluation Test-IInd **:- IVth Week of Feb- 2014.**
- ❖ Conduction of MCQ practice Examination for **:- Ist Week of March- 2014.**
  Iyr, IIyr & Theory practice Examination of IIIyr.

- ❖ Meeting with IQAC member **:-   III rd Week of March- 2013.**
- ❖ Practical Examination **:-   As per University Schedule**
- ❖ University Theory Examination **:-   From 08/04/2014.**
- ❖ Library Committee Meeting **:-   IV week of April 2014**
- ❖ Summer Vacation **:-   02/05/2014 to 15/06/2014.**

ANNEXURE-II
ANALISIS OF FEEDBACK OF CURRICULUM BY THE STUDENTS (2013-2014)

Introduction :

A curriculum is a planned programme of activities to achieve the objective of education. According to the secondary education commission, curriculum does not mean only the academic subject traditionally taught in schools and colleges but it includes the totality of all experiences that students should know through the manifold activities that go on in the college, class room, library, laboratory, workshop, and playground and in the numerous informal activities and contact between teachers and students. In this sense, the whole life of the college becomes the curriculum, which can touch the life of the students at all points and helps in attaining a balanced personality, However, study of any subject and achievement of educational objectives depend upon the type of curriculum that is framed and prescribed according to the requirements of standards or classes and as well as the way in which it is taught and implemented.

The curriculum of the faculties of Arts, Commerce and Science is designed by the Board of Studies of different subjects in the university and is implemented by all the affiliated colleges. Feedback is the best tool to evaluate and improve the quality of curricula according to the needs of society and region. The feedback of curricula by students for Arts, Commerce and Science faculties in the college has been taken.

Objectives :

The objectives of feedback of curricula by students are as follows:
1. To provide better mechanism for feedback of curricula.
2. To review and evaluate the present status of curricula.
3. To estimate and absorb the potential needs of students and society.
4. To give suggestion for improvement in the curricula as per the demand of students and society.

Methodology :

A questionnaire, comprising 7 questions, was provided to students to take feedback on all aspects of the college. B.A., B.Com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to faculty. The percentage tool was used to analyze the data.

Results :

The following are the important results of the feedback :

- Out of the 30 students selected randomly from the B.A., B.Com. & B.SC. third year classes, majority of the students have selected their optional subjects according to their interest and liking for the subjects.
- Majority of students opts subject in science, commerce, P.A., History & Economics as they think there is opportunity in employment and useful in competitive examinations.
- There were some students who opted some subject just because 'they believed, the subjects' provide practical knowledge useful in regular (daily) life.
- Some of the subjects opted by students are useful in day to day life.

- Effective teaching is also pointed out as one of the reason for selecting the subjects
- Many of students were satisfactory about the curriculum as well as its usefulness.
- Some students from commerce wing suggested to prepare curriculum as per the need of the industry and business.
- While addressing the question whether the curriculum is useful in solving the problems in your practical life, 88% students were of the opinion that 'Yes' this curricula helps them to solve the problems of the practical life. It is interesting to note that the students were highly appreciative of Commerce, Computer, Sociology and Marathi, However, 12.00% students maintained that the curriculum provides a booking knowledge and fail to solve practical problems.
- While noting their suggestion cum ideas to improve the existing curricula, majority of the students expressed their satisfaction as well as their expectation. Most of the students urged that curricula needs to be practical, accessible, future shaping industry based, and providing solution to the real life problems.
- A number of students were critical regarding the periods and syllabus of Zoology and Computer and expressed their dissatisfaction about the syllabus and conduction of classes of Computer Science. Some suggested that computer should have practical based curriculum and there should be introduction of English method and computer in commerce.
- Answering to the question 'can you suggest any new courses'?, most of the students suggested that subjects like psychology, Geography, Home Science, and new employment oriented courses like MBA, and foundational COC course on computer should be launched. Most of the students were of the opinion that there should be updating of course, introduction of new concepts, and practical syllabus. Students also suggested that starting Post-graduation in some subject. They were appreciative of some COC courses already available in the college and introduction of MPSC / UPSC useful syllabus.
- There was a mix response for the question that whether students are ready to complete non granted course by paying the due fees. Majority of the students were of the opinion that due to their poor economic background and costly nature of non-grant courses they cannot go for it.

ANNEXURE-III
ANALISIS OF FEEDBACK OF COLLEGE BY PARENTS (2013-2014)

Introduction :

A college provides educational services to the students. The satisfaction of stakeholders i.e. students and parents is necessary therefore it is necessary to take feedback of the college from the parents of students. It will be helpful for further improvement of the college.

Objectives :

To verify the overall performance of the college campus, staff drinking water facility and transportation, etc.

To evaluate the present status of college campus.

Methodology :

A questionnaire, comprising 11 questions, was provided to parents to take feedback on all aspects of the college. Some parent were selected randomly to collect the required information. The collected data was classified and analyzed. The percentage tools was used to analyze the data.

Results :

- Almost 55.50% parents appreciated their response as excellent about college campus.
- 64.44% parents evaluated college timings as average.
- 38.88% parents registered their dissatisfaction on the facility of drinking water.
- 37.77% parents evaluated canteen facility as good and the same was the response about toilet facility with their 27.77% response.
- 47.77% parents answered their response as below average regarding parking and transport facility.
- 71.11%parents were high and appreciative about their response on teaching staff.
- Almost 58.88% parents maintained that the discipline on the campus was excellent.
- 52.22% parents believed that administrative staff was very good and satisfactory.
- 49.39% parents registered their response as good on overall impression about the college.
- It is necessary to create additional toilet facility, classroom clearing, transport facility pure and drinking water availability etc. in the college campus. Most of the parents appreciates are our teaching staff.

ANNEXURE-IV
ANALISIS OF FEEDBACK OF OFFICE BY THE STUDENTS (2013-2014)

Introduction :

The college office is the most important part of the college administration as it provides services to students, parents, and teachers. To improve the quality of office work the process of feedback can be used. The feedback of college has been taken from students.

Objectives :

1) To evaluate the present status of office of the college.
2) To seek the stakeholder's opinion about college administration.

Methodology :

A questionnaire, comprising 12 questions, was provided to students to take feedback on all aspects of the office. The B.A., B.Com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified and analyzed. The percentage tool was used to analyze the data.

Results :

- 72.00% percent students registered their feedback on working hours as good.
- Near about 60.66% percent students expressed their satisfaction with the easiness in admission process. Nearly 72.00% students answered that the availability of various forms and prospects were excellent.
- 76.66% students also rated timely display of notices as excellent.
- Almost 86.66% students registered their response as excellent regarding the display of time tables (Regular & examinations).
- 60.66% students mentioned their response as good in terms of timely distribution of mark sheets.
- 58.66% students mentioned that promptness in issuing T.C./ Bonafide is good.
- Nearly 68.00% students expressed their satisfaction as excellent regarding the distribution of scholarships.
- 50.00% students came up with a slight negative response on letters sent to students.
- A considerable thought provoking response with 75.33% regarding guidance and counseling by office was provided by students.
- 70.66% students appreciated promptness in solving difficulties.
- Almost 70.00% students registered their response as very good on the behavior of employees with students.
- Majority of students were negative regarding the point of behavior of employees and time manage ment in terms of distribution of various forms.

ANNEXURE-V
ANALISIS OF FEEDBACK OF LIBRARY BY THE STUDENTS (2013-2014)

Introduction :

Libraries are institutions which play a crucial role in social development. Dr. S.R. Rangnathan a luminary and a visionary in the field of library science compared library to a growing organism.

Objectives :

1) To study efficiency and availability of library services to students.

To evaluate the present status of library of the college.

Methodology :

A questionnaire, bearing 13 questions, was provided to the students. The primary data is collected from 99 students. Five point scale technique was used to find out the feedback.

Results :

- Almost 44.66% students appreciated the adequate availability of newspapers, periodicals and journals and the library awareness created by the staff among the students.
- Nearly 48.66% students were of the opinion that there is sufficient availability of reading material for competitive examinations and considerable easiness in getting identity card.
- 56.00% Students came up with a positive response and their rating excellent on seating arrangement in the reading room/night library and cleanliness.
- 51.33% students maintained that there was adequate availability of necessary texts, reference and other books.
- 43.33% students evaluated the display and availability of new arrivals as very good and satisfactory.
- Almost 42.00% students were of the opinion that readiness to provide library service was highly appreciative and excellent.
- Nearly 64.00% students were critical about the behavior of library staff with students and answered that it was good enough.
- Perhaps the two most conspicuous aspects with which the students registered their response as average and hopeless were promptness in providing unavailable books and facility of Xerox (reprography).
- A number of thoughtful students came up with their suggestions about library.
  - i) Xerox facility should be provided.
  - ii) Library should increase the number of books for reading.
  - iii) To make viability of competitive examination reference.
  - iv) Periodicals, books and journals must supply to students on demand.
  - v) New arrivals in library must be displayed on notice board.
  - vi) To improve the library service.

ANNEXURE-VI
ANALISIS OF FEEDBACK OF TEACHERS BY THE STUDENTS (2013-14)

Introduction :

The development of all round personality requires the teachers to do more than mere teaching. It is said that the mediocre teacher tells, the good teacher explains, the superior teacher demonstrates and the great teacher inspires. The teacher with unimpeachable integrity of character, qualities of leadership, environmental awareness and acquaintance with the day to day development in the chosen discipline becomes a source of inspiration mentor and model for students. The teachers in general should have a strong ether commitment. The assessment of the teacher should be concerned with the major attributes relating to the professional and subject related aspect, and overall impression of a teacher.

Objectives :

The objectives of feedback on teachers by students are as follow.

1) To find out general attitude related performance and relative status of a teacher.
2) To find out subject related performance and relative status of a teacher.
3) To involve the students participation in the process of quality enhancement.
4) To examine the overall impression of a teacher.

Methodology :

A questionnaire, comprising 25 question, 13 question related to general/ attitude and 12 question related to subject, was provided to the students to take feedback on all aspects of the teacher. The B.A., B.Com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to each faculty. A five point scale – Excellent (5), Very good (4), Good (3), Average (2) and below average (1) was used to evaluate the performance of a teacher weighted mean was used to find out the performance weights being A. 40 and B. 60 are considered and the total of actual points obtained are multiplied by 40 for general/ attitude related aspect and the total actual points obtained in subject rotated aspect was multiplied by 60. Thus, total score is calculated and lineally group total with respective weight is obtained for total weighted score and is divided by number of students to get weighted mean. The maximum weighted score of general/attitude related part (A) is considered as 2600 and maximum weighted score of subject related part (B) is considered as 3600. Thus, total score 6200 is considered to obtain actual score of a teacher. The percentage of teachers are categorized according to the points obtained in the scales grade A1 above 80, grade A-60.80 and grade B below 60 and the part C is used for overall impression and suggestions.

Findings :

The following are the important finding of the feedback.

- The analysis of the feedback reveals that out of the total 29 Faculty, 19 belong to 'A1' grade, 9 belong to 'A'-grade in general/attitude related aspects. There was one who was rated as 'B' grade (With less than 60 point score)
- It is found that out of the total of 29 faculty, 21 belong to 'A1'-grade (with the score of above 80 points) and 7 belong to 'A'-grade (with 60-80 score points) in the subject related aspects. In this area also, there was one who represented 'B' grade.

- In the overall performance (A-general/attitude related aspect & B-subjects specific) out of the total of 29 faculty, 18 belong to 'A1' grade while 10 belong to 'A' grade. It is also noteworthy that one was representing 'B' grade underlining the fact that the performance of faculty was quite good and satisfactory.

Suggestions :

- Specific suggestions based on the overall performance of particular teacher are as follows :
  Common – expectations – cum – suggestions by Students :

  i) Faculty should maintain friendly behaviour with the students.

  ii) Faculty should focus on the tough (difficult to understand) part of the syllabus.

  iii) Faculty should conduct test exams based on university exam pattern.

  iv) Faculty should provide notes and MCQ is as per the chapter.

  v) Teacher's should conduct class on time. They should follow the class timing and regularity of conducting classes. They should not dissolve the class before the stipulated time.

  vi) Faculty should not hasten to complete the syllabic.

  vii) Faculty should provide extracurricular and other personality development counsiling kind of Knowledge along with the syllabic knowledge.

  viii) College Faculty should organize special and scholarly guest lectures.

  ix) Motivate be allowed to actively participate in the teaching learning process. Active involvement of students should be ensured by faculty.

  x) Faculty should create interest and liking for the subject among students.

  xi) Students proper guidance to students on higher education and opportunities available in different areas.

  xii) Ensure and increase active involvement and participation of students in teaching learning process.

ANNEXURE-VII
ANALISIS OF FEEDBACK OF COLLEGE BY EMPLOYEES (2013-14)

Introduction:

Employees can be a good source of knowledge for further improving the overall performance of the academia. Their emotional attachment, experiences and observations with the campus carries great significance. So the attempt is made to receive their feedback on college and its ambiance. To improve the quality of college performance and development the process of feedback can be used. The feedback of college has been taken from Employees.

Objectives:

1) To evaluate the status of the college.
2) To seek the stakeholder's opinion about college.
3) To examine overall impression of the college from Employee.

Methodology:

A questionnaire, comprising of 06 questions, was provided to the Alumni to take feedback on all aspects of the college. The Alumni's were selected randomly to collect the required information. The collected data was classified and analyzed. The percentage tool was used to analyze the data.

Findings:

Interpretation of the collected data exhibits that nearly 59% employees were of the opinion that the college provides them with the adequate scope to contribute in the planning process of the college. 82 % employees believed that they have strong brief in the college leadership and the bring out their best in their performance. Almost 86% employees maintained that they enjoy frequent and respecting communication from management and assorted that they are provided with to do their job well. 80 % employees underlined the fact that they are contently encouraged and furnished with an opportunity for their personal growth and professional advancement. 94 % employees expressed their commitment and confidence with the communication by management. The analysis also reveal that nearly 90 % employees are having a good rapport and efficient co-ordination with their co-employees. It is interesting and noteworthy that almost 95 % employees were highly optimistic and hopeful about their bright and great future in the college.

Exploring their overall impression about the management a considerable number of employees were appreciative and spoke high of the management. Management, according to most of them was good supportive, encouraging and committed to the cause of education for the rural poor's. The Analysis of their feedback voice following.

Expectations cum Suggestion for the Management:

1) Increase the employee-participation in the planning process.
2) Have truth in the employees and help them update their professional / personality skills.
3) Positive co-ordination

Provide employee welfare schemes and recreational facilities.

ANALISIS OF FEEDBACK OF COLLEGE BY ALUMNI (2013-14)

Introduction:

The college office is the most important part of the college administration as it provides services to students, parents, and teachers. To improve the quality of office work the process of feedback can be used. The feedback of college has been taken from students.

Objectives:

3) To evaluate the present status of office of the college.
4) To seek the stake holder's opinion about college administration.

Methodology:

A questionnaire, comprising 12 questions, was provided to students to take feedback on all aspects of the office. The B.A., B.Com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified and analyzed. The percentage tool was used to analyze the data.

Results:

• Analysis of the collected data from alumni on the college reveals that nearly 86 % alumni believed that the existing curricula was good meeting to the requirements of the time 90 % alumni were of the opinion that college discipline also has been good and it has contributed sustainably to their success. Nearly 79.00% alumni maintained that their experiences with the college administration and library facilities have been satisfying and pleasing provide the feel of a good college.

• Registration their opinions about teachers must of the alumni believed that the teachers are good, strict disciplined, hard working, loving and careful. They were highly appreciated of the teacher's expertise and mastery over the subject and excellent topic / content presentation focusing on real –life examples and personality development. In short they spoke very high of the rich subject knowledge, teaching experience regulation in conducting classes and dealing with extracurricular activities.

• Exploring their experiences and opinions with the college, most of alumni maintained that this is the important college not only in the district but also the whole Marathwada region spreading the quality education to the under privileged poors of the rural area in short, alumni were sentimental in pouring the feeling about the college and maintained that it is the best college that shaped their future with the value based life education.

Suggestions by alumni:

1) Introduce new courses and focus in basic amenities.
2) Provide sport related guidance and facilities for rural students.
3) Launch a mobile jammer on the campus.
4) Provide guidance on competitive exams.
5) Update computer courses.
6) Inculcate the value of discipline among students.

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7) Start new subjects and professional courses.
8) Concretize the parking stand
9) Updation of library books and digitalization develop a beautiful eco friendly garden.
10) Increase the admissions (number) in "Poor Boys Hostel"

ANNEXURE-IX
EVALUATION OF COLLEGE CAMPUS BY STUDENTS

Analysis of the collected data from students on campus ambience and facilities reveal that students were highly satisfied and appreciative of the following areas.

1) Sports and games facility (69.33%)
2) Discipline and parking (73.33%)
3) Auditorium (64.66%)
4) Co-curricular and extracurricular activities (68.00%)
5) Hostel facility (62.66%)
6) Cleanliness on campus (68.00%)

There were some areas on the campus that students rated as good enough like.

- Canteen (cafeteria) facility (48.66%)
- Safe drinking water facility (53.35%)
- Cleanliness of classroom (50.66%).
- The collected data also reveal that there are some grey zone where students registered their slight negative response. They reveal their somewhat unsatisfied tone regarding.
- 'Health centre facility (32%),
- Toilet Facility' (43.33),
- Internet facility (36.00%)
- Grievance Redressed cell (9.33%) It is also observed that these areas are to addressed effectively with substantial and innovative touch.
- 68.66% students are satisfactory about CG and CE cell.

Suggestions Expectations :

Students offered following suggestion :

i) Provide quality Drinking water facility students.
ii) Cleanliness in the classrooms and on the campus.
iii) Provide internet facility for students.
iv) Provide competitive guidance.
v) Eco-friendly campus.
vi) Extending the time of 'Grahak Bandar' for student's convenience.

<p style="text-align:center">Annexure X - Best Practices of the institution</p>

Best Practice 1:

1. **Title of the Practice:**

<p style="text-align:center">Adasrh College Shikshak Sanchalit</p>
<p style="text-align:center">Garib va hotkaru Vidyarthi Vidyarthini Vastigrah</p>

2. **Goal**

- To provide basic facilities like lodging and boarding to poor students.
- To decrease the student drop-out ratio of the college.
- To maintain interest of the students in education system.
- To inculcate and enhance the qualities like discipline, ethics, self-reliance and national integrity, sportsmanship etc. in the students.
- To make the students mentally strong
- To encourage students to participate in social activities.

3. **The Context**

Due to financial problems students can't complete even their graduation. Also financial problems create greater nervousness about education in the students. In addition, this contributes to reduce student's drop ratio in this area. To overcome this problem we started this best practice on 13.08.2002. 151 students have taken the benefits through this practice. Out of these15 are girl students.

In Hingoli district students are coming from rural area where they will not get the proper environment for their education. With this practice we try to give healthy environment for their future education.

4. **The Practice**

An advisory committee of members headed by the Principal is formed to looks after this practice. Coordinator of this practice is Mr.Sudhakar Ingole (Jr.College Teacher)

(A) Admission Process :

In the beginning needful students have to apply to get benefit of this practice. General list of students is displayed on notice board and students are called for personal interview. After this committee, selects the students for this practice.

The selection is based on student's financial status, educational status and personal interview. Selected candidate will get this facility only for one academic year. An advisory committee regularly checks the educational and financial status of the students.

(B) Facilities :

The selected students will get lodging and boarding facility. A room with tube light, fan, and regular water supply and sanitary system is provided to the students. Meal is provided to the candidates with the help of mess. Medical facility is also provided according to need. In future solar water heater facility will be provided to the students.

(C) Funding or Finance :

A separate joint account has been opened in the Nagnath Co-operative Bank, Hingoli. The Chairman (Principal) and the Coordinator maintain this account.

At the beginning, college staff deducted Rs.50/- per month from their salary. Arrangement of meal and other general expenses are made by these funds. Nowadays we collect 100/- Rs. cash per month from college staff throughout the year.

Retired staff members and successful students through this scheme also donate funds to this best practice. Today we have Rs. 4.5 lack in account as a balance. Day today expenses are maintained by this financial arrangements or funds.

5. **Evidence of Success:**

With this best practice students get the benefit to build up their career. Students get not only educational environment but also improves the moral values like discipline, ethics & national integrity. Regular counseling and financial support improves their confidence level. Students are not only going for further studies but also preparing for competitive examination.

Many students completed their graduation or post graduation study. Number of student got the job after completing their study using this facility. Most of the students enter into teaching field, Civil, Police and Military services.

Following poor boys students are working in different areas and also donated funds to this practice.

- Mr.Murlidhar Shinde (Lecturer at New Model college, Hingoli) donated Rs.5000/-
- Mr.Ramdas Shinde (BAMS, Student) donated Rs.500/-
- Ganesh Belokar completed his M.A.Political Science and he stood merit third in S.R.T.M.University. He donated Rs.2000/- for this scheme.

Gangadhar Gore, Pandurang Vaidya, Shaikh Jameer, Shankar Rakhonde are working as teacher at different places. Shankar Baghate joined in military. Till date this best practice is successfully run by our college staff without a break or gap from last 11 years.

6. **Problems Encountered and Resources Required:**

1) We are providing the meals by the mess, not by our own canteen or own mess.

Best Practice 2:

1. **Title of the Practice:**

    NIGHT LIBRARY

2. **Goal**

    • The purpose of Night Library is to provide study environment during evening hours.

    • To improve the academic quality of the students.

    • To improve the result of the college.

3. **The Context:**

    As maximum students in this college are coming from rural area, they are economical backward so their rooms or where they live don't have study environment and regular electricity supply. These things will disturb their mind about study. So to provide better atmosphere this Night library practice is implemented from the establishment of this college till yet.

4. **The Practice:**

    Hingoli is educationally backward and surrounded by rural area. This practice has been stared from the beginning of this college. Night library start one month before the examination schedule and runs still the end of examination. Working hours for Night library are from 7:00 pm to 11:00 pm. One library attendant is always present to monitor and control the students and also maintain the students' attendance record.

    Two staff members regularly visit the Night library to encourage the students. Night library is reading room provided with sitting arrangement, adequate light, fans, ample drinking water and urinals. Inverter is also provided maintaining regular electricity supply.

    On an average 50 students get the benefit of this night library regularly. Students can get additional reference books, text book against their I-card during night library hours.

    Night library is one of the best practices which provides healthy atmosphere to study and improve overall result of our college.

5. **Evidence of Success:**

    This practice is consistently and successfully running since from last 40 years by our college. Thousands of students were benefited from this scheme apart from this the institution has succeeded in creating educational interest and increasing reading habit among the students.

    Following are the successful students in year 2013-14 using this Night Library facility.

Sr.No.	Name of the Student	Class	% marks obtained	Rank
1	Dome Krushna Prabhakar	B.A.II	74.12	I st with Distinction
2	Rathod Shrikant Tukaram	B.A.II	76.87	I st with Distinction
3	Khokale Rustum Dhondaba	B.A.II	74.75	I st with Distinction
4	Kharate Balu Bhimrao	B.A.I	70.37	I st with Distinction
5	Suryavanshi Kiran Hanumantrao	B.Sc.III	69.65	I st with Distinction
6	Gaikwad Sheshirao Deobarao	B.Sc.III	74.00	I st with Distinction
7	Savandkar Sandip Kautika	B.Sc.II	78.93	I st with Distinction
8	Bhosale Chakradhar Uttamrao	B.Sc.II	74.13	I st with Distinction
9	Madage Rushikesh Shivjirao	B.Sc.II	73.71	I st with Distinction
10	Halase Suresh Bharat	B.Sc.II	77.33	I st with Distinction
11	Kale Manohar Tukaram	B.Com.III	84.50	I st with Distinction
12	Mirgallu Prashant Shriram	B.Com.III	84.66	I st with Distinction
13	Devkar Prashant Santosh	B.Com.III	84.66	I st with Distinction
14	Rathod Dinesh Shaligram	B.Com.III	80.66	I st with Distinction
15	Ghuge Vaibhav Pandharinath	B.Com.III	79.16	I st with Distinction
16	Korde Shivraj Devrao	B.Com.III	85.50	I st with Distinction

Many students use this facility to improve their rank. In this way this practice contributed not only in improving the results and rank of the students but also in the development process of the college.

Name   **DR. S V. NARWADE**   *Name*   **DR. B. N. BARVE**

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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